



January 27, 2023

CAP has identified the following priorities to advance the CAP Mission to ensure access to assistive technology and support services for DoD employees and Service Members with disabilities. These priorities will be operationalized and implemented to ensure the execution of CAP's FY 2023 budget:

1. **Focus on DoD existing employees:** Ensure that DoD civilian employees and Service members who have an established relationship with CAP continue to utilize CAP for their assistive technology needs. This priority will reestablish relationships, identify any new needs, and provide the latest assistive technology devices and services to this known population.
2. **Section 508 Coordinators and Accessibility Technologists:** Assist the Department of Defense in remaining compliant with accessibility requirements. This priority will expand CAP's ability to provide tools and resources to Section 508 Coordinators and Accessibility Technologists to ensure that information technology produced within the DoD is accessible for programs, activities, and individuals with disabilities to ensure equal access and to carry out job requirements.
3. **Military Treatment Facilities (MTFs):** Create trusted partnerships for onsite inventory and demonstration kits. By establishing trusted partnerships with POCs at MTFs, CAP can provide demonstration kits and onsite inventories at these locations. This will allow Service members in the MTFs to learn about the assistive technology that is available to them. In addition, CAP will establish inventories at the MTFs to include these items, streamlining the process for Service members to obtain assistive technology.
4. **Disability Program Managers (DPM) and Reasonable Accommodation (RA) support partnerships:** Establish partnerships with DPMs and Reasonable Accommodation professionals throughout the DoD. These relationships will increase communication for CAP to meet the needs and demands for assistive technology and support services of DoD agencies.
5. **CAPTEC facility modernization & Assistive technology enhancement:** Modernize CAP's Technology & Evaluation Center (CAPTEC – Pentagon room 2D1049) and the assistive technology available. CAPTEC demonstrates technologies to empower individuals with disabilities. These technologies will be available for demonstration to managers,



supervisors, and high-ranking officials to learn about tools available for individuals with disabilities in support of EO 14035.

6. **Increase specific requests for individuals within DoD military departments and components:** Build partnerships DoD wide to increase reasonable accommodation requests. CAP will have staff available for onsite assessment days at office locations, expos, and military events to provide needs assessments to submit accommodation requests.
7. **Increase public accessibility for DoD facilities (PAC requests):** Equip facilities with the assistive technology necessary to equip individuals with disabilities access to the same information as their peers. Public accessibility includes audio-amplification devices for auditoriums or conference rooms, or a magnification device for a visitors' center.
8. **Increase requests for Workforce Recruitment Program (WRP), Pathways, and other internship programs:** CAP provides the assistive technology necessary for interns to complete their job. For this priority, CAP will work to establish best practices for this demographic, such as submitting a request when the intern is identified to ensure their Assistive technology is available on their first day of work.
9. **Support Services: Interpreting, CART, and Reader Services:** CAP will expand its support services to include reader services and will adjust its policies on limits and maximums on all CAP services when provided.
10. **CAP Reports for Executive Order 14035 & DVAAP:** CAP will prioritize actions that align with EO 14035 & DVAAP to ensure that CAP is supporting Diversity, Equity, Inclusion, and Accessibility in the Federal Workforce and advancement of veterans with disabilities.

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